

REGULAR MEETING OF THE LITCHFIELD BOARD OF SELECTMEN  
TUESDAY, SEPTEMBER 5, 2017  
TOWN OFFICE BUILDING - 5:30 P.M.

Call to Order: First Selectman Leo Paul, Jr. called the meeting to order at 5:30 p.m. with Selectmen Jeffrey Zullo, Jonathan Torrant and Paul Parsons present. Selectman Diane Knox was away.

Approval of Minutes: Motion: J. Torrant moved to adopt the regular meeting minutes of 8/15/17, and J. Zullo seconded. All voted aye and the motion carried.

Public Requests/Comments: None

Selectmen's Requests: Mr. Paul said the State budget is still not set. The Governor has compromised on the Towns' share of the teachers' pension, so he hopes there will be discussions once the legislature goes into session. J. Zullo said Rep. David T. Wilson indicated our share may be \$2-\$300,000. J. Torrant said the Foothills Trader is still being delivered to people who are not there, and Mr. Paul said they will be discussing this issue further at the next NHCOC meeting. P. Parsons said the temporary ambulance service agreement between Litchfield and Morris has been extended, as the State had not processed all the paperwork. J. Zullo asked about convening the School Building Committee, and L. Paul said Chairman Jack Healy would contact Stacey Kavle to set up a meeting to close it out. J. Zullo then asked about the courthouse in the center, and Mr. Paul said one-third of the ownership will go to the Greater Litchfield Preservation Trust. Mr. Zullo said there may be a possibility of space available for lease for Town offices for temporary space. He also said the study by David Berto on the Bantam School should be complete by the end of September. Initial review shows it definitely viable.

Resignations

a) Leon Losee, Jr. from Litchfield's 300<sup>th</sup> Anniversary Executive Committee, effective 8/29/17: received and noted

Interviews, Appointments & Reappointments

a) Interview Jay Halpern for Litchfield Prevention Council, alternate 6/2020: Motion: J. Zullo moved to table this interview and J. Torrant seconded. All voted aye and the motion carried.

b) Reappoint Stephen R. Williams to Veterans' Advisory Committee, term 8/2020: Motion: J. Torrant moved to reappoint Mr. Williams as above, and J. Zullo seconded. All voted aye and the motion carried.

Liaison Reports/Commission-Committee Minutes: 8/14/17 Board of Finance minutes; 8/10/17 WPCA minutes; 8/17/17 Sandy Beach Commission minutes; 6/27/17 Conservation Commission minutes; 7/26/17 regular & 8/23 17 special Economic Development Commission minutes

Green Team Update: Mr. Zullo said the next meeting is tomorrow where they will be finishing up their performance dashboards. He will present them to the Selectmen when available.

Vacancies: The list of current appointed vacancies with term expirations is as follows:

Bantam Lake Authority: 1 member 12/2019  
Beautification Commission: 1 regular member 2/2020; 2 alternates 2/2019  
Board of Ethics: 2 alternate members 6/2019, 6/2020  
Cable TV Advisory Council: 1 member 6/2017  
Capital Improvements Committee: 1 citizen at large

Conservation Commission: 1 regular members 12/2016; 2 alternate members 12/2018  
Economic Development Commission: 2 alternate members 6/2018, 6/2020  
Inland Wetlands: 1 regular member 2017; 2 alternate members 6/2017  
Litchfield 300<sup>th</sup> Anniversary Executive Committee: 1 regular member  
Litchfield Prevention Council: 1 regular member 6/2020; 2 alternate members 6/2019, 6/2020  
Milton Historic District Commission: 2 alternate members 1/2018, 1/2018  
Northwest CT Convention & Visitors Bureau: 1 member 9/2018  
Northwest CT Transit District: 1 member 5/2018  
Park & Recreation: 2 alternate members: 6/2017, 6/2018  
Pension Commission: 1 alternate member 3/2019  
Recycling Committee: 1 regular member 2/2018; two alternates 2/2017, 2/2018  
Social Services Board: 1 member 2/2017  
Veteran's Advisory Committee: 2 regular members 8/2016, 8/2018; 2 alternate members 8/2018  
Water Pollution Control Authority: 1 alternate member 1/2021  
Zoning Board of Appeals: 1 regular member 3/2021; 2 alternate members 3/2020

**Tax Refunds:** Motion: P. Parsons moved to approve 26 tax refunds totaling \$2,706.85, as submitted by the Tax Collector. J. Torrant seconded, all voted aye and the motion carried.

### **Transfers**

- a) **Transfer No. 8 - \$243,474.00 Year-End Adjustments:** Mr. Paul explained these are the bookkeeping items that need to be adjusted for year-end reconciliation. Motion: J. Zullo moved to approve FY16/17 Transfer #8 in the amount of \$243,474.00 to balance out year-end accounts, to go on to Town Meeting. J. Torrant seconded, all voted aye and the motion carried. Revenue surplus is \$404,000. General fund is at about \$700,000.
- b) **Transfer No. 9 - \$739,871.12 from Closed Out Capital Projects:** Motion: J. Zullo moved to approve Transfer #9 for FY 16/17 in the amount of \$739,871.12 to close out Capital projects and go into Capital Nonrecurring, from Acct. 60-1001-47000 to Acct. 67-1001-47001. J. Torrant seconded. L. Paul said they have been very careful to use excess funds from previous capital projects and zero out the old projects to reduce the amount of money needed for bonding. Upon voting all voted aye and the motion carried.
- c) **Transfer No. 10 - \$14,065.55 from Capital Non-Recurring to School Project:** Motion: J. Zullo moved to approve FY 16/17 Transfer #10 in the amount of \$14,065.55 from Capital Nonrecurring to the School Project, from Acct. 56-9517-58101 to Acct. 63-9517-47001. J. Torrant seconded. This is the final school project action before closing out the School Building Committee. Upon voting all voted aye and the motion carried.
- d) **Transfer No. 11 - \$173,408.88 from Fund Balance to Capital Projects:** Motion: J. Zullo moved to approve FY 16/17 Transfer #11 in the amount of \$173,408.88 from Fund Balance 01-1001-47001 to Capital Projects, 67-1001-47001. J. Torrant seconded. L. Paul noted that the Fund Balance is where Moody's would like it to be, just over 15%. Upon voting all voted aye and the motion carried.

### **Old Business**

- a) **Update on White Woods Road Bridge Project:** Raz Alexe reported the project is on schedule. Both abutments have been poured and they are waiting for the beams. Depending on the testing and inspections, they may beat the deadline of November 30, 2017. This is the largest bridge in town. The contractor, Brunalli, is very efficient and ahead of the game. There are no safety or environmental concerns, as they have their own OSHA and safety team there twice a week. Raz reported on Brush Hill Road Bridge that signs will be put up indicating tonnage limits for trucks passing over the bridge.

New Business

a) **Moosehorn Road Design/Construction Options for LOTCIP:** L. Paul said we are trying to get LOTCIP money from the State for this project, and it has been recommended and approved by the NHCOC for \$1 million. Mr. Alexe said Moosehorn and Turner are considered a collector road and would be considered by DOT for funding. For the DOT application for a cost estimate, the engineer and Mr. Alexe came up with four scenarios and have recommended Plan #2, an overlay on Moosehorn between Camp Hill and Turner and a full depth reconstruction on Turner between Moosehorn and the town line including drainage, costing \$1.6 million including contingency. They will submit to Capital for the difference.

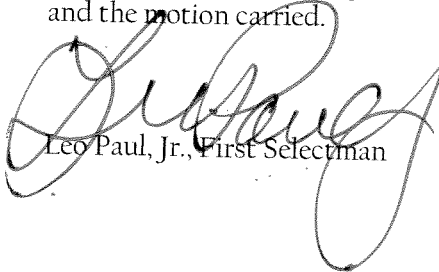
b) **Recycling Center Design for Structural Improvements:** Mr. Alexe showed a conceptual design and said the 530 linear feet of retaining walls are failing and are long overdue for improvements. He proposes structurally rebuilding over 330 linear ft. of concrete walls and repaving the entire site (\$423,500). They have \$384,000 in this budget and will need \$38,500 for full design and construction bids preparation. They will only need to request \$50,000 from Capital for next year, rather than \$130,000 previously needed.

c) **Public Works Dept. Backup Generator Lease/Rent to Purchase Option:** Mr. Paul said the company that is leasing the generator is offering a good deal. Raz said that instead of using \$64,000 for a standby generator, this would involve purchase of the mobile backup generator now leased from H. O. Penn c/o CAT for \$28,774. The original price of \$53,000 is reduced to \$38,200 by becoming a member of National Joint Powers Alliance, and CAT agreed to accept the accumulated leasing amount of \$10,000 toward the purchase of the unit. The funding will come from part of the approved \$60,000 in the FY 17/18 Capital budget.

**Motion:** J. Zullo moved to approve the recommendation of the Public Works Director to purchase outright from H. O. Penn c/o CAT in the amount of \$28,774.00 the mobile generator as proposed. J. Torrant seconded. All voted aye and the motion carried.

Correspondence: None

Adjournment: **Motion:** J. Torrant moved to adjourn at 6:10 p.m. and P. Parsons seconded. All voted aye and the motion carried.



Leo Paul, Jr., First Selectman